

BCCLS

2018 COMMITTEE ASSIGNMENTS AND CHARGES

ADULT SERVICES COMMITTEE

Lorri Steinbacher	Ridgewood	Chair
Julia Nock	Closter	
Julie Whitehead	Dumont	
Jennifer Hendricks	Franklin Lakes	
Leann Lydon	Garfield	
Dawn Petretti-Silvera	Glen Ridge	
Theresa Sarracino	Glen Rock	
Cathy Folk-Pushee	Hackensack	
Gina Gerard	Hawthorne	
Jessica Bielen	Livingston	
Katie Neylan	Livingston	
Molly McKenney	Upper Saddle River	
Ethan Galvin	West Caldwell	
Janet Dunn	Westwood	
Melody Townley	BCCLS	

Overview: Works on issues related to adult services, including professional development, programming and collection management. Incorporates aspects of CD&R and eBCCLS related to adult services, notably recommending adult eContent for purchase.

Charges for 2018:

1. Staff development and training focusing on collection development, reader's advisory, customer service, and other Adult Services basics. This should include developing training programs for key basic skills that are reproducible (with freedom to incorporate changes to account for new developments or personalities of presenters) for future committees or even reproducible at the library level.
2. Collection development: provide regular weeding and selection tips, including e-book recommendations and possibly streaming and other online options for members to consider.
3. Assist with the selection of adult materials for the eBCCLS core collection.
4. Develop and maintain a repository of high-quality adult programs and vendors that libraries can draw on, including ideas for staff-led programs that allow libraries to develop cost-effective in-house programs.

ADVOCACY COMMITTEE

Judah Hamer	Rutherford	Co-Chair
Jenifer May	Secaucus	Co-Chair
Patricia Durso	Allendale	
Emiliana Tuohey	Fair Lawn	
Georgene Betterbed (Friend)	Glen Rock	
Ellen O'Keefe	Glen Rock	
Laurie Meeske	Hackensack	
Lisa Traina (Friend)	Hasbrouck Heights	
Shinae Hyun	Haworth	
Elysse Fink	Leonia	
Amy Babcock Landry	Livingston	
Larry Bergmann (Trustee)	Livingston	
Peter Wendrychowicz (Trustee)	Mahwah	
Mike Banick	Millburn	
Jeanne Sylvester	Nutley	
Robin Rockman	Oradell	
Katie Piano	Palisades Park	
Susan Kumar	Palisades Park	
Donna Perkosky	Paramus	
Tom Madru (Trustee)	Park Ridge	
Kerri Wallace	Ridgewood	
Lynn Kloss (Friend)	Teaneck	
Julie Marallo	Tenafly	
Dave Cubie	West Orange	
Darlene Swistock	BCCLS	

Overview: Provides public-facing advocacy that supports increased awareness of library issues, including sustainability and public funding. Combines the previous Friends, Trustee Development, Government Relations and PR committees into a single committee that can better coordinate all aspects of outward-facing advocacy.

Charges for 2018:

1. Work with Scholarship Committee to host Annual Friends Breakfast in October.
2. Work with eBCCLS to promote new eContent platform.
3. Keep members informed of opportunities for advocacy on local and state levels. Evaluate possible library advocacy day in 2019.
4. Work with NJLA to advocate for the restoration of full funding of per capita state aid.
5. Document best practices on how to successfully advocate among trustees, friends and elected officials for increased funding under the Johnson Legislation passed last year.
 - a. 1st session, focus on trustees: What is the Johnson Legislation and should your library pursue a referendum campaign to increase funding?
 - b. 2nd session, focus on the process: Understand two paths to get your referendum on the ballot, through Municipal sponsorship or through signatures. How do you approach elected officials to get it sponsored? How do you determine what is the best approach for your community and if you go the route of signatures, how do you go about that?
 - c. 3rd session, focus on friends: Once you have your referendum on the ballot, how do you conduct an effective advocacy campaign that will win in your community? What can the library do? What is the role of advocates like the Friends? What is the most effective message? etc.
6. Distribute timely, relevant information related to the Library Construction Bond Act. Prepare an informational program with best practices to submit a winning grant application.
7. Research and present a program on fostering thriving Friends organizations that build and strengthen relationships with library board, director, staff and the public.

BYLAWS COMMITTEE

Gerry McMahon	Franklin Lakes	Chair
Peter Coyl	Montclair	
Terrie McColl	New Milford	
John Trause	Oradell	
Judah Hamer	Rutherford	
Kathleen McGrail	Upper Saddle River	
Dave Hanson	BCCLS	

Overview: This is a standing committee established in Bylaws to recommend amendments to the Bylaws as needed and proceed with a full review of the Bylaws every two years.

Charges for 2018:

1. Conduct a comprehensive review of the Bylaws. Recommend changes as necessary for uniformity and consistency throughout the document.
2. Review and propose mechanisms that would ensure member libraries and contracting municipalities meet requirements established in Bylaws.

DELIVERY TASK FORCE

Stephanie Bellucci	Cliffside Park	Chair
Adele Puccio	Fair Lawn	
Gerry McMahon	Franklin Lakes	
Ellen O'Keefe	Glen Rock	
Gretchen Kaser	Ho-Ho-Kus	
Sarah Lester	Maplewood	
Peter Coyl	Montclair	
Terrie McColl	New Milford	
Len LoPinto	Paramus	
Judah Hamer	Rutherford	
Cindy Czesak	BCCLS	
Eric Lozauskas	BCCLS	

Overview: Monitors and evaluates the effectiveness of statewide delivery service, alerts BCCLS to issues with statewide delivery and recommends solutions.

Charges for 2018:

1. Implement and monitor temporary contract for supplemental BCCLS delivery service.
2. Monitor performance of statewide delivery service. Alert BCCLS membership of problems that may impact the local delivery.
3. Explore alternate delivery systems, including costs and effectiveness of developing an in-house delivery service vs a contract service.
4. Host small group meetings to review options if the statewide delivery is defunded or not able to meet our needs.
5. Develop a plan based on (3) and (4) that BCCLS can implement if statewide delivery is defunded or not able to meet our needs.

DIVERSE & UNDERSERVED POPULATIONS COMMITTEE

Lisa Hoffman	Bloomfield	Chair
Sherrri Kendrick	Cliffside Park	
Deborah Leary	Closter	
Kate Nafz	Fair Lawn	
Kristin Nelson	Fairview	
Sara Rimassa	Fort Lee	
Michelle Ferreira	Hackensack	
Melissa Singlevich	Hasbrouck Heights	
Akiema Buchanan	North Bergen	
Kirsten Fagerlund	BCCLS	

Overview: Similar to the current Special Populations Task Force, excluding the foreign language component. Works on multifaceted issues relating to diversity and underserved populations. Examples include homeless, special needs, LGBTQ, new Americans, ESL/ESOL and other underserved populations identified by the Committee. Note that there is a separate task force reviewing World Languages.

Charges for 2018:

1. Develop staff training, programs, outreach that support library services to diverse and underserved populations.

eBCCLS COMMITTEE

Kathleen McGrail	Upper Saddle River	Co-Chair
Samantha McCoy	West Caldwell	Co-Chair
Deborah Leary	Closter	
Mary Kirsch	Fair Lawn	
Keri Adams	Hackensack	
Aimee Harris	Hoboken	
Barbara Laub	Maplewood	
John Daquino	Montclair	
Alicia Celentano	Teaneck	
Molly McKenney	Upper Saddle River	
Mary-Jean Gurzenda	West Orange	
Eric Lozauskas	BCCLS	

Overview: eBCCLS will complete the transition of eBCCLS to a new content platform.

Charges for 2018:

1. Complete transition of eContent collections to a unified eContent platform.
2. Coordinate with Advocacy Committee on system-wide publicity campaign to promote awareness of the new eContent platform.
3. Coordinate with Policies & Procedures Committee on policy issues relating to the transition to a unified eContent Platform, including purchasing guidelines for member libraries to purchase local content independent of BCCLS' core collection.
4. Coordinate with Adult Services, Youth Services and Technology Committees on training initiatives relating to the transition to a unified eContent Platform, including purchasing guidelines for member libraries to purchase local content independent of BCCLS' core collection.

ELECTIONS COMMITTEE

Lori Quinn
Christine Hartigan
Gerry McMahon
Chris Doto
Darlene Swistock

Waldwick
East Rutherford
Franklin Lakes
Park Ridge
BCCLS
Chair

Overview: This is a standing committee established in Bylaws to oversee the implementation of election procedures.

Charges for 2018:

1. Call for nominations to the Executive Board. In the event that there are fewer candidates than open seats, solicit nominations from membership.
2. Coordinate online voting for Executive Board members and officers. In the event that a seat is vacated, coordinate voting for a replacement.

LIBRARY ADMINISTRATION, MANAGEMENT & PERSONNEL (LAMP) COMMITTEE

Gretchen Kaser	Ho-Ho-Kus	Chair
Allison Moonitz	Bergenfield	
Stephanie Bellucci	Cliffside Park	
Catherine Dodwell	Dumont	
Kristin Nelson	Fairview	
Chris Yurgelonis	Fort Lee	
Lina Podles	Hoboken	
Sai Rao	North Bergen	
Susan Kumar	Palisades Park	
Nancy Greene	Ridgewood	
Julie Marallo	Tenafly	
Melody Townley	BCCLS	

Overview: Similar to the current LAMP committee and incorporating professional development work that is not already covered by other committees such as BCCLS' supervisory training program.

Charges for 2018:

1. Prepare, compile and distribute the annual salary survey.
2. Present and/or co-sponsor programs on topics relating to library administration, management and personnel for directors, management staff and/or trustees as indicated by topic.
3. Evaluate success of BCCLS' supervisory training program based on feedback from 2016/17 cohort. Adjust scope of program with the goal of re-running the program starting in the fall of 2018.
4. Continue Community Circle Director Breakfasts.
5. Work with ED and BCCLS staff to coordinate new directors' orientation meetings with essential information for new directors', including FAQs on legal resources, BCCLS organization and services.

POLICIES & PROCEDURES COMMITTEE

Jen Breuer	Glen Ridge	Chair
Jessica Czarnogursky	Bloomfield	
Ruth Rando	Closter	
Deepti Dutta	Cresskill	
Laurie Leon	Dumont	
Amy Fletcher	Hawthorne	
Melissa Brisbin	Livingston	
Dave Fisher	Mahwah	
Amanda Eigen	Maplewood	
Catherine Dileo	Midland Park	
Valerie Danhart	Paramus	
Chris Doto	Park Ridge	
Jen Overton	Roseland	
Laura Leonard	Wyckoff	
Mike Grgurev	BCCLS	

Overview: This is a standing committee established in Bylaws to recommend and implement policies and procedures relevant to the membership.

Charges in 2018:

1. Conduct annual review of library materials replacement costs.
2. Conduct ongoing review of P&P. Recommend changes as necessary for uniformity and consistency throughout the document.
3. Review policies regarding uniformity (fines, renewals, loan periods, etc.). Conduct small group meetings in order to receive feedback and build consensus regarding moving towards greater uniformity.
4. Review, revise, and develop policy regarding cataloging and adding records to the database. With the World Languages Task Force, focus on world languages and records obtained from sources other than Skyriver.
5. Working with the Personnel and Finance committees, develop policy for reimbursing member libraries for program and meeting refreshments.

RECIPROCITY TASK FORCE

Mimi Hui	Hasbrouck Heights	Co-Chair
Dave Franz	Hillsdale	Co-Chair
Gerry McMahon	Franklin Lakes	
Monica Smith	Hawthorne	
Sarah Lester	Maplewood	
Terrie McColl	New Milford	
Len LoPinto	Paramus	
Judah Hamer	Rutherford	
Margaret Mellett	Wood-Ridge	
Laura Leonard	Wyckoff	
Eric Lozauskas	BCCLS	

Overview: Reviews relationships between member libraries in an attempt to determine service imbalance. Recommends adjustments to Policies & Procedures and Bylaws to address these imbalances.

Charges for 2018:

1. Identify potential imbalances of service among libraries, including impact of both “walk-in” patrons from neighboring libraries and interlibrary requests. Determine methods to quantify and measure such imbalances.
2. Identify and recommend minimum standards and/or other compensating factors to offset imbalances as necessary. Provide recommendations for the Bylaws, Policies & Procedures and/or System Council to consider as appropriate.

SCHOLARSHIP COMMITTEE

John Trause	Oradell	Chair
Adele Puccio	Fair Lawn	
Melissa Singlevich	Hasbrouck Heights	
Wendy Hollis	Hawthorne	
Becky Karpoff	Paramus	
Martin Gilbert (Trustee)	Tenafly	
Darlene Swistock	BCCLS	

Overview: Administers the BCCLS' scholarships

Charges in 2018:

1. Request and review applications for BCCLS Scholarships. Award Scholarships according to criteria approved on 9/20/2001.
2. Work with Advocacy Committee to host annual Friends Breakfast in October 2018.

TECHNOLOGY & DIGITAL SERVICES COMMITTEE

Morgan Taylor	Hawthorne	Co-Chair
Matthew Latham	Leonia	Co-Chair
Rita Browning	Cresskill	
John Arthur	Englewood	
Kristen Rasczyk	Glen Rock	
Danielle Cesena	Glen Rock	
Sacha Chavez	Hoboken	
Heidi Schwab	Hoboken	
Joseph Emery	Livingston	
Kristin Blumberg	Montclair	
George Galuschak	Montvale	
Christie Tenewitz	Paramus	
Kathy Cannarozzi	Ridgewood	
Daragh O'Connor	River Edge	
Sara Keegan	Rutherford	
Alicia Celentano	Teaneck	
Allen McGinley	Teaneck	
Marcia Literati	Tenafly	
Holly Pizzuta	Weehawken	
Veronica Potenza	Wyckoff	
Joseph Palmer	BCCLS	

Overview: Combines the Technology and eBCCLS committees into one committee to better coordinate digital services. Note that recommending eBooks for purchase will be handled by the Adult and Youth Services committees.

Charges in 2018:

1. Review means, standards, and procedures in which both BCCLS and member libraries can use technology to deliver efficient, effective and timely services.
2. Identify, evaluate and recommend new and emerging technologies that would allow BCCLS to provide improved services, or to deliver services more efficiently.
3. Identify, evaluate and recommend technologies that BCCLS might consider ala carte or across the entire membership. Proposed to review this year: Beanstack alternatives (in conjunction with Youth Services), StackMap, Evanced alternatives, in-person credit card payments.
4. Complete implementation of accepting credit cards through the public catalog. Work with Advocacy Committee to promote awareness of this service.
5. Develop training programs and/or supply information to the membership regarding various technologies.

WORLD LANGUAGES TASK FORCE

Paul Shaver	Montvale	Chair
Chelsea Coleman	Bogota	
Kiwon Kim	Cresskill	
Linda Corona	Edgewater	
Leslie Kruegel	Fair Lawn	
Morris Balacco	Fort Lee	
Michelle Ferreira	Hackensack	
Hongmei Liu	Livingston	
Adaria Armstrong	Maywood	
Laura Rios	North Bergen	
Lim Park	Palisades Park	
Matthew Mitchel	Paramus	
Larissa Brookes	Ridgewood	
Lana Peker	West Orange	
Yumi Choi	BCCLS	

Overview: Review history and current status of World Languages in BCCLS. Craft a direction for sustainable, ongoing expansion of World Language collections.

Charges for 2018:

1. Survey membership to understand how many member libraries offer world languages.
2. With BCCLS staff, review world languages cataloging procedures. Identify where world languages are offered, and how they are acquired, how current procedures meet member and community needs and are sustainable. Work with Policies & Procedures Committee to recommend changes that better meet needs and are sustainable.
3. Create monthly or bi-monthly list of recommended titles in the most widely collected world languages for member libraries that wish to enhance their world language collections.

YOUTH SERVICES COMMITTEE

Kate Senedzuk	Hasbrouck Heights	Co-Chair
Stacey Shapiro	Tenafly	Co-Chair
Alessandra Nicodemo	Allendale	
Tommy Skrnich	Bogota	
Lupita O'Brien	Closter	
Michelle Jurgensen	Cresskill	
Korine Stopsky	Dumont	
Esperanza Pacheco	Englewood	
Kim Iacucci	Fort Lee	
Lauren Magielnicki	Garfield	
Gladys Cepeda	Hackensack	
Kathryn Ennist	Hillsdale	
Beth Vredenburg	Hoboken	
Alyssa Harvey	Ho-Ho-Kus	
Cindy Evans	Lodi	
Caitlin Siciliano	Mahwah	
Rachael Guerrero	Maplewood	
Emily Witkowski	Maplewood	
Danielle Fisher	Maywood	
Janis Werner	Millburn	
Giulia Bombace	Montvale	
Imani Hardaway	New Milford	
Sunkyung Roh	New Milford	
Akiema Buchanan	North Bergen	
Emily Pepe	Northvale	
Rachel Stephenson	Palisades Park	
Deborah Tarabocchia	Paramus	
Siobhan Fitzpatrick	Ridgefield Park	
Tyne Runfeldt	River Vale	
Margo Franklin	Teaneck	
Allyssa Battaglia	Washington Township	
Richelle DeFrank	West Caldwell	
Margaret Rose O'Keefe	BCCLS	

Overview: Works on issues related to youth services, including professional development, programming and collection management. Incorporates aspects of CD&R and eBCCLS related to youth services, notably children's and YA collection development and recommending eBooks for purchase.

Charges for 2018:

1. Present Caldecott, Newbery, and Printz Mock Awards programs.
2. Plan and present programming of interest for children and/or YA library staff.
3. Establishing and maintain a repository of high-quality youth programs and vendors that libraries can draw on, including ideas for staff-led programs that allow libraries to develop cost-effective in-house programs.
4. Assist with the selection of youth materials for the eBCCLS core collection.
5. Identify, evaluate and recommend software that member libraries can opt to use to manage summer reading programs.
6. Provide a venue for youth services providers, new and old, to meet and share experiences and ideas and promote professional development.
7. Continue annual joint meeting with appropriate committees, as needed.